Grades K-8 consequences are reset after one week.
Grades 9-12 consequences are reset after one month.

Category	Behavior	1 <sup>st</sup> Offense	2 <sup>nd</sup> Offense	3 <sup>rd</sup> Offense
	Tardy to class (weekly)	Teacher consequences/document	Teacher consequences/document	3 consecutive truanies = 1 unexcused absence
Category 1	Cheating	0 on assignment Teacher consequences/document	0 on assignment Teacher notify Parent Teacher consequences/document Conference with Principal	Possible failure of course Teacher notify Parent Teacher consequences/document Conference with Principal Social Worker referral (if necessary)
	Disrespect	Teacher notify Parent Teacher consequences/document Conference with Principal	Teacher notify Parent Teacher consequences/document Conference with Principal Social Worker referral (if necessary)	Due process meeting w/Principal and Parent K-6: 1 day suspension 7-12: 3 day suspension Involve ASB
	Cell Phone During Class	Teacher discretion -Follow classroom policy; Confiscate phone - Loss for 1 day; retrieve from Main Office at end of school day	Teacher confiscate phone Principal conference; contact parent for phone pick-up; No phone on school grounds for 1 week	Principal confiscate phone - contact parent for phone pick-up; No phone on school grounds for 1 month

Category	Behavior	1st Offense	2nd Offense	3rd Offense
	Skipping Class (Includes leaving class without permission)	Teacher consequences/document School Advocate notify Parents	Teacher consequences/document School Advocate notify Parents Conference with Principal Mandatory TAD violation (Tobacco, Alcohol and Drugs) K-6: 1 day suspension 7-12: 3 day suspension	School Advocate notify Parents Conference with Principal Mandatory TAD violation (Tobacco, Alcohol and Drugs) K-6: 3 day suspension 7-12: 5 day suspension Involve ASB
Category 2	Leaving school grounds without permission (Includes leaving school grounds during closed campus lunch.)	Teacher document event - notify Principal School Advocate notify Parents Principal conference Notify VPSO of truant student (if necessary) K-6: 1 day suspension 7-12: 3 day suspension	Teacher document event - notify Principal School Advocate notify Parents Principal conference Notify VPSO of truant student (if necessary) Mandatory suspension from student athletics and activities  K-6: 3 day suspension  7-12: 5 day suspension	School Advocate notify Parents Notify Principal conference VPSO of truant student (if necessary) Mandatory suspension from student athletics and activities K-6: 5 day suspension 7-12: 10 day suspension Involve ASB
	Use or Possession of Tobacco	Faculty/staff document event - notify Principal School Advocate notify Parents Principal conference Confiscate tobacco Mandatory TAD violation (Tobacco, Alcohol and Drugs) K-6: 1 day suspension 7-12: 3 day suspension	Faculty/staff document event - notify Principal School Advocate notify Parents Principal conference Counseling referral Confiscate tobacco Mandatory TAD violation (Tobacco, Alcohol and Drugs) K-6: 3 day suspension 7-12: 5 day suspension	Principals conference Counseling referral Confiscate tobacco Due Process Meeting Mandatory TAD violation (Tobacco, Alcohol and Drugs) K-6: 5 day suspension 7-12: 10-45 day suspension Involve ASB

Noncompliance (Failure to follow school rules and teacher directions)  Sleeping in class	Teacher notify Parents Teacher consequences/document  Teacher notify Parents  Teacher discretion asks the student to wake up to ascertain the situation. If a student continues to be non-compliant/responsive to teacher direction; the student will be sent to the main office and possibly home.	Teacher notify Parents Teacher consequences/document Conference with Principal K-6: 1 day suspension 7-12: 3 day suspension  School Advocate notify Parents Repeat consequences Conference with Principal (if necessary) Possible referral to LKSD Social Worker (if necessary)	Teacher notify Parent Teacher consequences/document Conference with principal K-6: 3 day suspension 7-12: 5 day suspension Involve ASB School Advocate Notify Parents Conference with Principal Referral to LKSD Social Worker required Involve ASB
Violation of Dress Code	Call parent for new clothes (or) Send home to change	Repeat consequences	Repeat consequences

Category	Behavior	1 <sup>st</sup> Offense	2 <sup>nd</sup> Offense	3 <sup>rd</sup> Offense
	Disruptive or Inappropriate Behavior	Teacher notify Parents Teacher consequences/document	Teacher notify Parents Teacher consequences/document Conference with Principal K-6: 1 day suspension 7-12: 3 day suspension	Teacher notify Parents Teacher Consequences/document Conference with principal K-6: 3 day suspension 7-12: 5 day suspension LKSD Social Worker referral/follow-up Involve ASB
Category 3	Defiance	Teacher notify Parents Teacher consequences/document	Teacher notify Parents Teacher consequences/document Conference with Principal K-6: 1 day suspension 7-12: 3 day suspension	School Advocate notify Parents Teacher consequences/document Conference with Principal Due Process Meeting K-6: 5 day suspension 7-12: 7 day suspension LKSD Social Worker referral required Involve ASB
	Profanity Swearing Vulgarity Inappropriate hand gestures	School Advocate Notify Parents Conference with principal Teacher Consequences Directed at staff: 1 day suspension	School Advocate Notify Parents Teacher Consequence Conference with Principal K-6: 1/2 day suspension 7-12: 1 day suspension Directed at staff: 3 day suspension	School Advocate Notify Parents Conference with Principal K-6: 3 day suspension 7-12: 5 day suspension Directed at staff: 5 day suspension Involve ASB

Category	Behavior	1st Offense	2nd Offense	3rd Offense
Category 4	False Alarm (malicious hoax- fire alarm and/or bomb scares/threats; attention seeking hoax-false allegations)	School Advocate Notify Parents Conference with Principal K-6: 1 day suspension 7-12: 3 day suspension Notify Law Enforcement (as necessary)	School Advocate Notify Parents Conference with Principal K-6: 3 day suspension 7-12: 5 day suspension Refer to LKSD Social Worker Notify Law Enforcement (as necessary)	School Advocate Notify Parents Conference with Principal K-6: 5 day suspension 7-12: 5-10 day suspension Mandatory counseling Notify Law Enforcement (as necessary) Meet with ASB
	Vandalism/Damage due to misbehavior	School Advocate Notify Parents Conference with Principal K-6: 1 day suspension 7-12: 3 day suspension Parent/student repay costs of repair/replace Participate in clean-up/repair Notify law enforcement (as needed)	School Advocate Notify Parents Conference with Principal K-6: 1-3 day suspension 7-12: 3-5 day suspension Parent/student repay costs of repair/replace Participate in clean-up and repair/replace Notify law enforcement (as needed) Meet with ASB	School Advocate Notify Parents Conference with Principal K-6: 3-5 day suspension 7-12: 5-10 day suspension Parent/student repay costs of repair/replace Participate in clean-up and repair/replace Notify law enforcement as needed Meet with ASB

	Behavior	1st Offense	2 <sup>nd</sup> Offense	3 <sup>rd</sup> Offense
	Assault against student	School Advocate Notify Parents Conference with Principal K-6: 1 day suspension 7-12: 3 day suspension Threatening Behavior Report LKSD Social Worker referral (if needed)	School Advocate Notify Parents Conference with Principal K-6: 3 day suspension 7-12: 5 day suspension Threatening Behavior Report LKSD counseling required	School Advocate Notify Parents Conference with Principal K-6: 5 day suspension 7-12: 10 day suspension Due Process meeting Threatening Behavior Report LKSD counseling mandatory Meet with ASB
Category 5	Assault against staff	School Advocate Notify Parents Conference with Principal Due Process Meeting 10 day suspension Threatening Behavior Report LKSD Social Worker referral Mandatory TAD violation follow policy at all levels Involve ASB.	School Advocate Notify Parents Due Process Meeting 10-45 day suspension Threatening Behavior Report LKSD counseling required Involve ASB. Expulsion in moderate/severe instances.	EXPULSION
	Fighting	School Advocate Notify Parents Principal conference Provide documentation of incident 1 day suspension Mandatory TAD violation follow policy at all levels Threatening Behavior Report (if needed) LKSD Social Worker referral	School Advocate Notify Parents Principal conference K-6: 3 day suspension 7-12: 5 day suspension Mandatory TAD violation follow policy at all levels Threatening Behavior Report (if needed) LKSD Social Worker required	School Advocate Notify Parents Principal conference Due process meeting K-6: 5 day suspension 7-12: 10 day suspension Mandatory TAD violation follow policy at all levels Threatening Behavior Report (if needed) LKSD counseling required Meet with ASB

Harassment (HIB)	School Advocate Notify	School Advocate Notify	Principal Notify Parents
Intentionally using racial/sexual/religious harassment; threats or intimidation that create an intimidating or hostile environment	Parents Conference with Principal K-6: 1 day suspension 7-12: 3 day suspension LKSD Social Worker Referral Threatening Behavior Report (as needed)	Parents Conference with Principal K-6: 3 day suspension 7-12: 5 day suspension LKSD Social Worker Required Threatening Behavior Report (as needed)	Due Process Meeting K-6: 5 day suspension 7-12: 10 day suspension LKSD counseling required Involve ASB Threatening Behavior Report (as needed)

Category	Behavior	1st Offense	2nd Offense	3rd Offense
Category 6	Firearm or replica, deadly weapon	School Advocate Notify Parents Conference with Principal Due Process Meeting 10 day suspension mandatory Threatening Behavior Report LKSD Social Worker required Involve ASB. Expulsion in moderate/severe instances.	School Advocate Notify Parents Conference with Principal Due Process Meeting 45 day suspension mandatory Threatening Behavior Report LKSD counseling required Involve ASB. Expulsion in moderate/severe instances.	EXPULSION

- **Assault** an intentional threat by word or act to do violence to another person, coupled with apparent ability to do so, and doing some act that creates a well-founded fear in another person that such violence is imminent without subjecting him or her to physical attack. Assault, physical injury, means a physical pain or an impairment of physical condition.
- **Dangerous Instrument** Means any deadly weapon or anything that, under the circumstances in which it is used, attempted to be used, or threatened to be used, is capable of causing death or serious physical injury. Any pointed, sharp, or blunt instrument which has no legitimate educational purpose for the student at school, and items that closely resemble weapons (look-alikes) or operate similarly, such as pellet guns, BB guns and starter pistols. Also prohibited is the use as a weapon of any article or substance not normally considered to be a weapon, for example; hunting knives, laser pointers, cigarette lighters, scissors, rocks, pens, pencils, rubber bands.

**Defiance of School Authority** – Not following directions of faculty or staff, failure to observe rules, and openly challenging authority.

**Disrespect-** not showing appropriate respect for the school building, the school staff or others.

**Disruption of Education** – Any act which substantially disrupts the orderly conduct of a school function, behavior substantially disrupting the orderly learning environment or poses a threat to the health, safety and/or welfare of students/faculty and staff.

**Dress Code** – (Inappropriate): Clothing or grooming styles that present a health or safety hazard or distraction which would interfere with the educational process.

**Due Process:** Meeting where students and sometimes parents meet with the principal to hear An explanation of the evidence the school authorities have and an opportunity for the student to present his or her explanation of the incident.

**Fighting** – (Mutual altercation); At least two students participating in a physical combative altercation.

**Harassment/Intimidation** – Using repeated unwelcome remarks to annoy, demean, or ridicule another; or forcing another to do something, or preventing another from doing something, by threatening, bullying, or making him/her afraid. Any form of unwanted, deliberate, or offensive behavior that has been asked to be stopped.

Non-compliance: Student refusal to follow directions even after repeated requests from staff.

**Profanity:** Use of words that are inappropriate for school.

**Replica:** any device that looks like or is intended to look like a gun regardless of what it is made out of.

**Sexual Harassment** – Violation of School Board policy prohibiting sexual harassment. Consists of unwelcome sexual advances, requests for sexual favors and other inappropriate verbal, written, or physical contact of a sexual nature when such conduct substantially interferes with a student's academic performance or creates an intimidating, hostile or offensive school environment. It includes, but is not limited to, verbal harassment or abuse, pressure for sexual activity, repeated remarks to a person with sexual demeaning implications, unwelcome or inappropriate touching, or suggesting or demanding sexual involvement accompanied by implied or explicit threats.

**Threatening Behavior Report** – Report filed with district safety officer and local law enforcement informing them of the facts in the incident and what actions were taken by the school.